

Patient's Rights and Responsibilities

SEP Patient's Responsibilities:

- To visit or call their primary care doctor when a medical concern or condition arises.
- To communicate to their doctor whether they are complying with the doctor's diagnostic and treatment plan or varying from the plan.
- To understand and comply with their insurance plan and benefit.
- Contact the Site Manager if they have any questions or concerns about SEP.
- To communicate to their doctor information necessary to render treatment.
- To follow preventative health care guidelines as advised by physician.
- To participate in their health care in a courteous and reliable manner. If they cannot keep a scheduled medical appointment, please notify the doctor's office as soon as feasible before the appointment.
- To treat the office employees with respect and consideration.

SEP Patient's Rights:

- To be treated with respect, consideration and dignity.
- To be assured confidential handling of information concerning their diagnosis, treatment prognosis, medical history and social history.
- To participate in decisions involving their health care.
- To be assured auditory and visual privacy during a visit or health care exam. No patient room will be entered without knocking.
- To approve or refuse the release of information except when the release is requested by law or in a medical emergency.
- To refuse tests or treatment following counseling relative to the consequences of their discussion.
- To voice grievances about SEP doctors and employees and the health care services provided.
- To refuse or volunteer to participate in experimental research.
- To understand and discuss the recommendations they have received from their care physician or provider.
- To state, *in writing*, their health care preferences/advance directives (such as living will, health care proxy or durable power of attorney for health care) at any time.
- To have the individual legally authorized by them notified in the event of an emergency in our office.
- To know the immediate long-term financial implications of treatment choices, insofar as they can be determined.